



SANBORN REGIONAL SCHOOL DISTRICT RE-ENTRY PLAN

This plan has been developed using information that was available when created.
The District retains the right to modify this based on updated information.

We will notify the public of any change to this plan.

Revised October 7, 2020



INTRODUCTION AND EXECUTIVE SUMMARY

Dear Staff, Students, and Community,

The challenges presented to New Hampshire Schools during the COVID-19 pandemic are unprecedented. We want to thank all of the parents, community members, staff, and students for the feedback during the creation of this plan. Unfortunately, there is no single plan that is going to meet all the expectations and beliefs of every person involved.

The Sanborn Regional School District is committed to student safety and the continuous improvement of student achievement. As a public organization we have limits with regard to budget and staffing. This plan is designed to balance the safety of staff and students with the needs of our community. We all recognize that school is a critical component of our society. The staff and administration want students back in school as much as possible. We researched a number of plans and have focused on options that will enable us to bring students and staff back to school as much as possible while still keeping the health and safety of our community at the forefront.

This plan has been reviewed by the school district physician, the school district consulting attorney, our insurance company, and the Department of Health and Human Services. We recognize that the research and understanding of COVID-19 is evolving and this plan will be revised as new information becomes available. We will be working collaboratively with staff and administration to solve problems with regard to music, physical education classes, athletics, recess, and any other unresolved issues prior to the start of school. Administration will be sending regular updates to make sure families know of any changes as soon as possible.

Thank you for taking the time to read this plan, revised as of October 7, 2020. The original plan was presented on July 29, 2020. We appreciate your support during this very challenging time.

Sincerely,

Sanborn Regional School District Re-Entry Task Force

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SRSD RE-ENTRY TASK FORCE

In July 2020, the Sanborn Regional School District facilitated a number of meetings with the Re-Entry Task Force committee, made up of stakeholders who represented staff, students, parents, and community members. The group provided input that led to the development of the original plan taking into account the survey feedback we received from our community. This plan has since been revised by district administration, based on recent Federal and State Guidance.

District

- Thomas Ambrose, Superintendent of Schools
- Dr. Patty Haynes, Director of Teaching & Learning
- Matthew Angell, Business Administrator
- Jodi Gutterman, Director of Student Services
- Dr. Samantha Broadhead, School Psychologist
- Dr. Nate Jones, School Psychologist
- Diana Rooney, Director of Human Resources

High School

- Brian M. Stack, Principal
- Kerrie Alley, Career Pathways Coordinator
- Robert Dawson, Assistant Principal / Student Life
- Dan Doyle, School Safety Officer
- Tracy Gilmartin, MS/HS School Nurse
- Dee Dunbar-Hambucken, French Teacher
- Devin Helmke, Science Teacher
- Steve Krzyzanowski, Assistant Principal
- Heidi Leavitt, Director of School Counseling
- Brittany Lombardo, Social Studies Teacher
- Matt Malila, Assistant Principal / Curriculum
- Scott Maxwell, Special Education
- Elizabeth Mulvey, Science Teacher
- Sam Parsons, Math Teacher

Middle School

- Christine Desrochers, Principal
- Megan Arena, School Counselor
- Stephanie McDonald, Special Education
- Becky Sanborn, Grade 7 Teacher
- Alison Trimper, Grade 8 Teacher

Memorial School

- Ryan McCluskey, Principal
- Jill Lizier, Assistant Principal
- Cindy Cole, School Nurse
- Amy Collins, School Counselor
- Kim Conant, Literacy Coordinator
- Tara McLaughlin, Grade 4 Teacher
- Amber Lohnes, Grade 5 Teacher
- Stacey Brown, Grade 6 Teacher
- Justina Austin, Art Teacher
- Renee Ulcickas, Special Education

D. J. Bakie School

- Chris Snyder, Principal
- Lorin Caffelle, Assistant Principal
- Amy Carroll, Kindergarten Teacher

- Amy MacDougall, Grade 1 Teacher
- Julianne Herrick, School Nurse
- Melissa Khalil, Pre-K Coordinator
- Sharon DesRosiers, Grade 2 Teacher
- Sue Petela, School Counselor
- Emily Anderson, Grade 3 Teacher
- Deirdre Ducharme, Special Education
- Mariannie Klemarczyk, STEAM Teacher
- Donna Donnell, Math Coordinator

Parents and Community Members

- Moira Bashaw
- Krystle Brown
- Kelley Cullivan
- Heather Ingham
- Jamie Fitzpatrick, School Board Member
- Julie Blomberg
- Kevin Donegan
- Dawn Dutton, School Board Member
- Kim Flaherty
- Diane Glose
- Vanessa Matias
- Jill Rego



PLAN HIGHLIGHTS

The list below outlines the District operating procedures that will be in place for school to open in September.

1. Parents/guardians should be screening their children for symptoms of COVID-19 or risk factors for exposure before sending them to school. Students with any identifiable symptoms or risk factors shall not be sent to school. Any student with even mild symptoms of COVID-19 must stay home and get tested for COVID-19. Test results must be shared with the school nurse or school principal. Student temperature will be taken upon arrival to their first class of the day. The same is expected of staff.
2. Lunches will be available for purchase; menu options and cafeteria seating may be limited based on the size of the building. Students are encouraged to bring their own lunch.
3. Parents and visitors will not be permitted in the building.
4. Social distancing that allows for a minimum of 3 feet of space between individuals will be enforced at all times on campus. Only IEP plan exceptions to this rule will be permitted.
5. Masks or face shields are required based on the criteria outlined in the following pages.
6. Building use by outside groups will be limited.
7. Students will not be required to wear masks for outdoor activities, unless social distancing is not feasible.
8. Students will be allowed to work together on projects provided that they are wearing appropriate PPE (mask or a shield).
9. Physical Education will be outdoors as much as possible. A more detailed plan for physical education as well as music will be provided prior to the start of school.

STAYING HEALTHY DURING COVID-19

COVID-19 Symptoms

COVID-19 affects different people in different ways. Infected people have had a wide range of symptoms reported – from mild symptoms to severe illness. These symptoms are defined by the CDC and referenced in the NHDOE plan.

Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- a. **Fever (measured 100°F), or feeling feverish;**
- b. **Respiratory symptoms such as runny nose, nasal congestion, sore throat, cough, or shortness of breath;**
- c. **General body symptoms such as muscle aches, chills, and severe fatigue;**
- d. **Gastrointestinal symptoms such as nausea, vomiting, or diarrhea, and**
- e. **Changes in a person's sense of taste or smell**

Look for emergency warning signs for COVID-19. If someone is showing any of these signs, seek emergency medical care immediately:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face



Call your medical provider for any other symptoms that are severe or concerning to you.

Monitoring Health and Wellness

COVID-19 is most commonly spread through respiratory droplets when an infected person talks, coughs, sneezes or sings. As a school community we ask for your support to take the following precaution to prevent the spread of the disease:

1. Keep sick children home and report their illness to the school nurse if your child has a fever or is not feeling well.
2. If your student develops any of the symptoms listed above during the school day, parents/guardians will be contacted and must come to school to pick up their child. Students with these symptoms will be quarantined under supervision of the nurse and will not be allowed to take school transportation home.
3. Know the symptoms of COVID-19 as listed above.

4. Prior to arriving to school, please screen your student for:
 - a. Any **new or unexplained** [symptoms of COVID-19 \(listed above\)](#); this includes even mild symptoms.
 - b. Close contact with someone who has confirmed to have COVID-19 in the prior 14 days.
 - c. Travel outside of NH, VT, ME, MA, RI and CT.
5. Any person with new or unexplained symptoms of COVID-19 **will be excluded from school**, and instructed to isolate at home and contact their primary care provider for COVID-19 testing.

Symptomatic students or staff can be allowed to return to school when one of the following two conditions is met:

- a. Person receives (and provides documentation to the school) an approved COVID-19 test that is negative, **AND** the person's symptoms are improving and they are fever-free for at least 24 hours off any fever-reducing medications. Approved tests include:
 - a. A PCR-based molecular test
 - b. Quidel Sofia antigen testing is conducted within 5 days of symptom onset
 - b. Person has met CDC [criteria for ending of home isolation](#) (i.e., if person is not tested, they are managed assuming they have COVID-19).
6. **If a student has close contact with someone confirmed to have COVID-19 in the prior 14 days or has a travel-related risk, they are required to complete self-quarantine at home for 14 days from the last known exposure.**







Preventative Strategies

Together, with you, we will teach and promote all students to:

- Frequently wash their hands. Hand washing for 20 seconds with soap and water, or using hand sanitizer that contains at least 60% alcohol, is the best way to reduce the spread of germs.
- Cover coughs and sneezes with a tissue or their elbow. And to wash their hands or use hand sanitizer once they discard of the tissue.
- Not to share personal items such as drinks, food or water bottles.
- Practice social distancing by maintaining at least 3-6 feet between people when outside their home.
- Properly wear a cloth face covering that covers their mouth and nose to protect others when in public areas.
- Avoid touching their eyes, nose, or mouth with unwashed hands.

SRSD HALLMARK BELIEFS

In response to plans developed for the pandemic, the Sanborn Regional School District is committed to the following hallmark beliefs:

	Safety First	The safety of our students, faculty, and community is our highest priority. Public health guidance and COVID-19 data will determine the movement between Tiers in this framework.
	In School Instruction	Remote learning is not the same as, or a replacement for, onsite teaching and learning. Sanborn students deserve the best education we can provide when it is safe to do so.
	Flexibility	We need to fluidly transition from a remote learning model off-site to an in-school approach and safely reopen our schools. It may be necessary to move between Tiers as public health conditions in our community change.
	Community Impact	Reopening schools will support economic recovery. We recognize that parents and guardians need the ability to work and not continue to provide childcare and remote learning support for their children during work hours.
	Teachers' Capacity	Teachers have been working diligently to ensure that they will be able to provide instruction in both remote and in school platforms and may need to continue to do so for students throughout the year.
	Equity	Sanborn's reopening plan must support educational equity for all students, and ensure that our most vulnerable students receive the support necessary for their success, particularly in a remote instruction environment.

PLANNING FOR THE 2020-2021 SCHOOL YEAR

Our work in planning for the fall has been guided by recommendations from various federal and state agencies, stakeholder district surveys, and conversation with other area school districts. Models of re-entry plans from throughout the country have also influenced our work. All guidance from these resources have been customized to fit our needs for Sanborn Regional Middle and High Schools.



Policies & Procedures



Facilities



Health & Hygiene



Teaching & Learning



Social Emotional Wellness

SANBORN'S FLEXIBLE TIER PLAN FOR RE OPENING

The SRSD Re-Entry Learning Plan for the fall of 2020 differs from the emergency remote learning plans that were implemented in March of 2020. The enhanced fall plan is designed to make on-campus and off-campus learning and supports for Sanborn's students flow more efficiently. All class content will be made available through Google Classroom for student and parent access. This allows for flexibility in the fall regardless of whether we are in school or remote. The plan has been developed with four Tiers - each with a decreasing level of restrictions. Our goal is to ultimately get back to Tier 1, which mirrors life pre-COVID. Throughout the 2020-2021 school year, we may move back and forth between various Tiers of the plan as the need arises.

	In School Without Restrictions	In School With Restrictions	Hybrid	Remote Learning
	Tier 1	Tier 2	Tier 3	Tier 4
Plan Summary	Return to "normal" operations prior to COVID-19	All students return to school with modified regulations for social distancing and group gathering, cleaning, etc. Students follow their schedule with limited transitions	Students attend classes in cohorts, two days per week in person	100% remote learning
Remote Learning Offered	No	Yes, teachers will be teaching synchronous lessons	Yes, there will be a combination of in school, remote, and independent learning during the week.	Yes, for all students
Learning under Extenuating Circumstances	Appropriate supports will be provided for students with extenuating circumstances with approval from the building Principal/designee and/or an IEP team.	Appropriate supports will be provided for students with extenuating circumstances with approval from the building Principal/designee and/or an IEP team, and students who are self-quarantining for a short period of time. This would be the same as when a child is out with pink eye or for a family vacation.	Appropriate supports will be provided for students with extenuating circumstances with approval from the building Principal/designee and/or an IEP team, and students who are self-quarantining for a short period of time. This would be the same as when a child is out with pink eye or for a family vacation.	All students will receive remote instruction
Student Transportation	No Restrictions	Students riding buses will practice social distancing. Students encouraged not to carpool.	Students riding buses will practice social distancing. Students encouraged not to carpool.	N/A

	In School Without Restrictions	In School With Restrictions	Hybrid	Remote Learning
	Tier 1	Tier 2	Tier 3	Tier 4
Schedule	Return to the normal school day	School returns to a weekly schedule, but modifications are made to minimize movement in the building throughout the day and large group gatherings (such as lunch & recess)	Students attend classes in person, in cohorts, two days a week. One day per week will be slated as an extension day for students to complete assignments and check in with teachers as needed.	Synchronous remote learning classes on 4 of 5 days, most likely Monday, Tuesday, Wednesday, and Thursday. Fridays (or 1 day a week) reserved for extension learning and teacher preparation
Meal Assistance	Pick up offered for families who qualify for subsidized meal assistance who have been approved for remote learning due to extenuating circumstances.	Pick up offered for families who qualify for subsidized meal assistance who have been approved for remote learning due to extenuating circumstances.	Pick up offered for families who qualify for subsidized meal assistance who have been approved for remote learning due to extenuating circumstances as well as on the days that their children are not attending in school classes.	Delivery/Pick Up offered for families who qualify for subsidized meal assistance
Students and Staff Health Procedures	For all staff and students: PPE is optional, all will be asked to self-report concerns and positive tests for COVID-19 for themselves and those in their household.	For all staff and students: PPE is required at all times. All will be screened at the beginning of the day, and all will be required to self-report concerns and positive tests for COVID-19 for themselves and those in their household	For all staff and students: PPE is required at all times. All will be screened at the beginning of the day, and all will be required to self-report concerns and positive tests for COVID-19 for themselves and those in their household.	N/A
Health and Safety Plans	Enhanced cleaning and sanitizing procedures implemented, an upgrade from the practices used prior to COVID-19	This includes the description from tier 1 as well as the sanitations of classrooms, bathrooms, and other shared spaces and surfaces regularly throughout the day	This includes the description from tier 1 as well as the sanitations of classrooms, bathrooms, and other shared spaces and surfaces regularly throughout the day.	N/A
Communication	District and school to produce regular communication to staff, students, and families	District and school to produce regular communication to staff, students, and families	District and school to produce regular communication to staff, students, and families	District and school to produce regular communication to staff, students, and families
Student & Family Social-Emotional Needs	Appropriate content, programming, and services will be provided to students and families both in-person and remotely by the School Counselor team	Appropriate content, programming, and services will be provided to students and families both in-person and remotely by the School Counselor team	Appropriate content, programming, and services will be provided to students and families both in-person and remotely by the School Counselor team	Appropriate content, programming, and services will be provided to students and families remotely by the School Counselor team

TIER 2 AND TIER 3 PLAN DETAILS

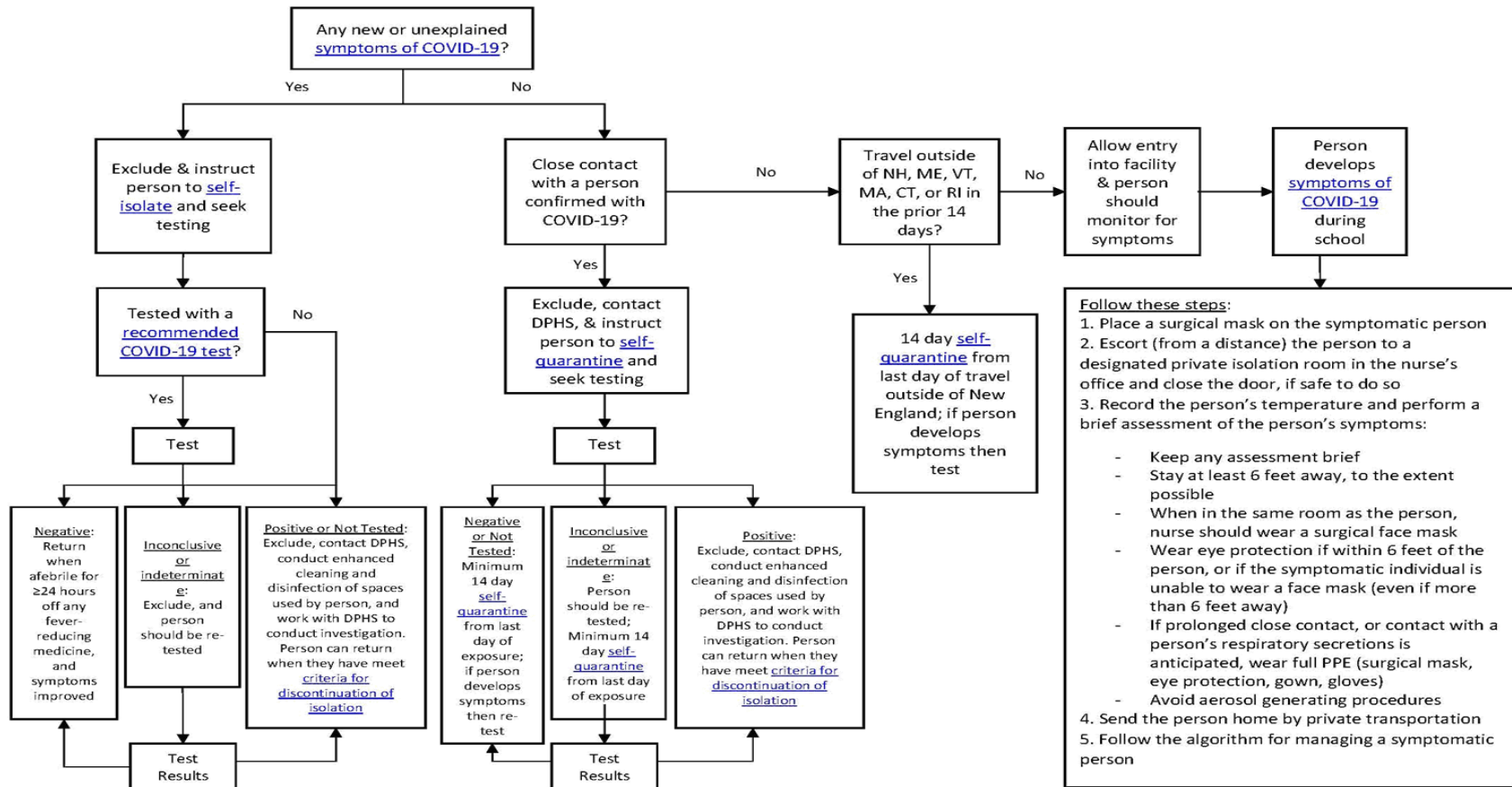
1. Parents/guardians should be screening their children for symptoms of COVID-19 or risk factors for exposure before sending them to school. Students with any identified symptoms or risk factors shall not be sent to school. Any student with even mild symptoms of COVID-19 must stay home and get tested for COVID-19. Test results must be shared with the school nurse or Principal.
2. Student temperature will be taken upon arrival.
3. Sanborn staff and teachers will also have their temperature taken on a daily basis. Any staff member with even mild symptoms of COVID-19 must stay home and get tested. Staff members must not return to school until testing negative for COVID-19 and are feeling better or until meeting CDC criteria to discontinue home isolation.
4. Lunches will be available for purchase; menu options and cafeteria seating may be limited based on the size of the building. Students are encouraged to bring their own lunch.
5. We will use a staggered schedule for drop-off and pick-up. This schedule will be shared.
6. Students or staff members may be required to quarantine for two weeks following illness or exposure.
7. Enhanced sanitizing and cleaning processes and regular handwashing.
8. Parents and visitors will not be permitted in the building.
9. Social distancing that allows for a minimum of 3 feet of space between individuals will be enforced at all times on campus. Only IEP plan exceptions to this rule will be permitted.
10. Passing times between classes will be increased to allow students to social distance. Additional hallway passing procedures may be added to aid in social distancing capabilities.
11. Families will be responsible for keeping a contact tracing log per the NH Department of Health and Human Services.
12. Masks are required at all times. Students will receive mask breaks during lunch and recess. Acceptable masks are outlined in [Appendix A: Acceptable Masks/Face Coverings](#).
13. Building use will not be permitted to outside groups during the pandemic.
14. Outdoor space will be utilized to its full potential for instructional and social purposes.
15. Students who refuse to follow safety expectations regarding COVID-19, including wearing mask will be sent home.
16. Students will be allowed to work collaboratively on tasks provided that they are wearing appropriate PPE.
17. Physical Education will be outdoors as much as possible.

HEALTH SCREENING FLOWCHART

Click on the image below for a copy with working links.

STATE OF NEW HAMPSHIRE SCHOOL TOOLKIT FOR CORONAVIRUS DISEASE 2019 (COVID-19)

SCREENING ALGORITHM



Taken from the [State of New Hampshire Coronavirus Disease 2019 \(COVID-19\) School Toolkit](#), 9/28/2020

HEALTH AND HYGIENE PROTOCOLS

Designed to promote health and safety for all during **Tier 2 & 3**.

Masks/Face Coverings

In response to the coronavirus pandemic, the Sanborn Regional School District is requiring that all students and staff wear face masks while at school.

Mask exceptions will be rare. The only learners who will be exempt from wearing masks in the school building will be those whom the school administration, IEP team, or Section 504 team have determined qualify for a waiver. Generally, a student shall not qualify for a waiver unless the student: (1) has a disability or diagnosed medical condition that prevents the student from wearing a mask; and (b) has a legal right to receive services in the school building without wearing a mask. When deciding whether a waiver is warranted, the health and safety of other students and staff must be considered and extraordinary safeguards may be imposed to compensate for the absence of a mask. If a student does not receive a waiver, yet refuses to wear a mask in the school building, the student will be educated outside of the school building via remote learning.

Families are required to provide masks for their child(ren) to wear to school. The mask fabric design may not be distracting and must follow the dress code. Proper face covering usage information can be found in [Appendix A: Acceptable Masks/Face Coverings](#). Families who cannot afford a mask should contact their school counselor. Students who refuse to comply with the mask requirement will be sent home.

Hand Sanitizer & Hand Washing

Staff and students will practice proper hygiene by washing hands often with soap and water for at least 20 seconds. When soap and water are not readily available, hand sanitizer with at least 60% alcohol content will be provided for use in all classrooms and instructional areas.

Isolation Measures

Each Sanborn school will have a designated room or area that may be used for the purpose of isolating a student exhibiting [symptoms of COVID](#). As required by the requirements of the NH Department of Education, any person with suspect or confirmed COVID-19 will be reported immediately to the Department of Public Health. Students suspected of having COVID-19 symptoms must be picked up by a parent/guardian (or designee), and will not be allowed to utilize district buses to return home.

Emergency Contact Information

All parents will be required to update their child's emergency and health information by way of a form. Parents will be expected to pick up their children when it is deemed necessary.

Protocols for Screening Staff and Students

Parents/guardians should be screening their children for symptoms of COVID-19 or risk factors for exposure before sending them to school as explained in the section ["Monitoring Health and Wellness"](#). Students with any identified symptoms or risk factors shall not be sent to school. Any student with even mild symptoms of COVID-19 must stay home and get tested for COVID-19.

Student temperature will be taken upon arrival to school. Sanborn staff and teachers will also take their temperatures on a daily basis. Any staff members with even mild symptoms of COVID-19 must stay home and get tested.

Students and staff will be sent home in accordance with the [Health Screening Flowchart](#) from the NH Department of Health and Human Services.

Responding to Positive COVID Tests

If the District learns of a student or staff member who has tested positive for COVID-19, the District will work with local health officials who will support the District in notifications and contact tracing. In accordance with state and local laws and regulations, the District will notify other appropriate staff while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA) and Health Insurance Portability and Accountability Act of 1996 (HIPPA). The student with COVID-19 will not be allowed to return to school until they have a note from a medical professional stating that they have been cleared to return.

Decisions regarding Potential School Closure

Decisions regarding potential closure of individual school buildings will be based on the level of risk determined by district administration in consultation with health officials. If the school is closed due to COVID-19, remote learning will be initiated. If a closure is needed for intensive cleaning, communication will be provided.

SCHOOL OPERATIONS

Designed to promote health and safety for all during **Tier 2 & 3**.

Arrival/Dismissal

Arrival and dismissal will be staggered to allow smaller groups of students to enter and exit the building in a safe and secure manner. When possible, students are encouraged to be dropped off/picked up by a responsible adult. Students will be notified of procedures by staff as needed.



Classrooms and Instructional Spaces

Classrooms will be arranged to accommodate social distancing of 3-6 feet. Students will have assigned seating. Where possible, rugs and upholstered furniture will be removed from classrooms and replaced with surfaces that can be easily cleaned. Markings will be applied on floors to indicate assigned seating areas, traffic patterns in the hallways, and appropriate spacing. Arrival/dismissal routes will be clearly marked to limit two-way traffic and maintain social distancing through high travel times.

Adequate supplies will be provided to minimize sharing of high touch materials to the extent possible (e.g., assigning each student their own art supplies, equipment) or limit use of supplies and equipment by one group of students at a time and disinfect them between use. Procedures for checking out library resources will be modified according to CDC guidelines.

Signage

All Sanborn Regional School District schools will have signs reminding students and staff of healthy practices such as coughing/sneezing into your elbow, maintaining a 3-6 foot distance from others, frequently sanitizing/washing hands for at least 20 seconds and staying home when you are sick.

Equipment

Additional hand sanitizing stations will be provided containing CDC recommended hand sanitizer. Proper sanitizing procedures will be taught to staff and students. All water bubblers will be closed. Staff and students will be able to fill water bottles at the filling stations located throughout the building.

Events

In-school group events, such as assemblies, performances, school-wide parent meetings or other large gatherings will only take place in-person if social distancing requirements can be met. Field trips will be temporarily postponed. Building use by outside groups will not be permitted.

Health Office

Isolation areas will be established for students who are exhibiting symptoms. Social distancing in the health office waiting area will be designated by signage. A change in workflow will be established including medication administration.

Meal Service/Nutrition

Sanborn Regional School District takes pride in providing well-balanced, healthy, cost effective breakfast and lunch options to our students through our Fresh Picks cafeterias. Lunches will be available for purchase; menu options and cafeteria seating may be limited based on the size of the building. Students are encouraged to bring their own lunch. This will eliminate the mixing of cohorts and the challenges involved in serving lunch through a more traditional lunch line. A duty schedule will be established to allow staff to leave the room for a lunch break.

Students are also encouraged to bring snacks from home including a full water bottle whenever possible. Those who need to buy a bagged school lunch will have it delivered to them. Individually wrapped utensils will be provided in the lunchroom and disposable items will be used. Intensive cleaning of the kitchen will be completed several times a day and after school. Cafeteria staff will wear masks.

Lunch pick up will be offered for families who qualify for subsidized meal assistance who have been approved for remote learning due to extenuating circumstances as well as on the days that their children are not attending in school classes.

Social Emotional Wellness

We recognize that the return to learning in the building is apt to bring a variety of emotions for students and faculty. In addition, we acknowledge how long it takes to establish a sense of safety and 'normalcy' will be different for everyone. In order to support the needs of our students and faculty, the schools will be implementing these strategies:

- Students will continue to have morning meeting, advisory or other check-ins regularly in order to develop relationships with teachers and other students that are not academically focused
- School counselors will continue to work with students individually as well as in small groups

- School counselors will work with staff to deliver a social emotional curriculum that address a variety of needs and skills including social awareness, relationship skills, self-management, responsible decision-making and self-awareness
- School counselors will work with staff to identify and support students who might be affected by trauma and grief as well as students who might be at risk for more significant mental health issues
- Faculty will continue to receive professional development and other wellness activities as established with the district nursing and counseling staff

Transportation

Parents are asked to transport their children to and from school as much as possible to lower the amount of exposure on the bus. Students will sit with family members or other students from their bus stop and will be given assigned seats. Students will fill up the bus from the back to the front. When possible, seats should be left open between families and students from the same bus stop.

It is strongly recommended that parents/guardians screen their children for symptoms of COVID-19 or risk factors for exposure before allowing them to ride the bus. Students with any identified symptoms may not board the bus.

The bus companies will be sanitizing the buses regularly.

Special Education Transportation

The School District is working with Durham School Services Company to determine the guidelines for specialized transportation as determined by IEP teams. Most of the buses utilized for the Sanborn district are 14 passenger buses. Currently, the bus company is looking at having a reduced capacity of 5 students for these buses to ensure proper safety distancing and sanitization protocols. Parents are encouraged to transport to/from school when possible to ensure we have enough buses to transport our students with disabilities.

Durham School Services will be disinfecting vehicles twice per day; once after the AM route and again after the PM route. In addition, they will provide anti-bacterial cleaning supplies to drivers to enable them to spot-clean any surface that becomes contaminated during the route prior to the start of school. If they learn a driver or passenger on a bus has tested positive for the virus, they will take that vehicle out of service for a minimum of 24 hours prior to disinfecting it and putting it back into service.

Special Education









Given the dynamic nature of programming for students with disabilities, Sanborn's in-school restrictions and safety guidelines may look different for students with IEPs and/or 504 plans. These decisions will be made on a case- by-case basis by the student's IEP/504 team and proposed by the district.

Recognizing that new information and guidance is being provided from the Governor's office and Department of Education at a rapid pace, if further guidance is issued regarding interaction/social distancing restrictions and safety precautions, we will review such as it applies to our district's circumstances. It is our strong desire to continue to provide quality services with the health and safety of students and staff in mind.

PROTOCOLS FOR ATHLETICS & AFTER SCHOOL ACTIVITIES

The Athletic Director will be updating participating students and their families on a regular basis with regards to plans around athletics at Sanborn.

DIGITAL PLATFORMS

	Infinite Campus will continue to be SRSD's main student information system.
 Google Classroom	Google Classroom will continue to be used as our primary digital classroom environment for both in-person and remote learning situations. Teachers will keep all assignments, announcements, and other important information up to date and this will be viewable by students and parents alike.
	Seesaw will be used as our primary digital classroom environment for both in-person and remote learning situations in Pre-K-3. Teachers will keep all assignments, announcements, and other important information up to date and this will be viewable by students and parents alike.
	Alma will be the NEW gradebook used by teachers to report student academic progress. Students and parents will be issued login credentials for the online viewer in the fall.
	Zoom and Google Meet will continue to be the primary means to deliver remote learning conferencing between educators and students.
	Enriching Students will continue to be used at the high school to schedule students for the Focused Learning Time (FLT) period.
	A variety of digital tools and web-based resources and platforms will be used by various content teachers in an effort to provide rigorous, relevant, and meaningful academic resources and content for all students.
	Constant Contact will be the primary means for the District and the schools to communicate important information and updates to the community. These updates will also be shared on various social media platforms.

COMFORT IN FLEXIBILITY

The Sanborn Regional Schools are responding to these uncertain times with an emphasis on academics, social emotional learning and wellness, with flexibility, while prioritizing our vision and mission. We are creating system options for our students to ensure they feel safe and engaged.

The District will be using community and statewide data provided on the [COVID-19 Schools Dashboard](#) to make decisions for transitioning between methods of instruction, as outlined in the matrices provided by NH Department of Public Health Services, published on [September 1, 2020](#).

Determining the Level of COVID-19 School Impact (defined at the educational facility level):

To determine the school-specific COVID-19 impact level, NH DPHS suggests three criteria outlined in the table below. The overall level of school impact should be assigned based the highest level identified by any one of the following criteria. These criteria and impact levels may change during the school year as we better understand how COVID-19 impacts schools.

Criteria	Level of School Impact		
	Low	Medium	High
Transmission within the school facility	Zero or sporadic cases with no evidence of transmission within the school setting	One cluster* in the school	Two or more unrelated clusters* in the school with onset (based on source case symptom onset dates) within 14 days of each other
Student absenteeism due to illness	<15%	15-30%	>30%
Staff capacity to conduct classes and school operations†	Normal	Strained	Critical

* A cluster is defined as 3 or more individuals confirmed with COVID-19 who are part of a related group of individuals (e.g., classroom) who had the potential to transmit infection to each other through close contact.

† This subjective assessment should factor in a school's ability to maintain adequate staff for facility operations, transportation, teaching, and administrative functions.

Decision Matrix for Transitioning Between Methods of Instruction:

Using the assigned community transmission and school impact levels, schools can use the table below to identify the least restrictive method of instruction suggested by NH DPHS.

		Level of Community Transmission		
		Minimal	Moderate	Substantial
Level of School Impact	Low	In-Person	In-Person	Hybrid
	Medium	In-Person	Hybrid	Remote
	High	Hybrid*	Remote	Remote

* Depending on the level of COVID-19 transmission in the school and outbreak status, public health may recommend temporary closure of school and remote learning for a short period of time to control transmission before re-opening in a hybrid instructional model.

PREPARING FOR INTERRUPTIONS

The Sanborn Regional School District will be following the recommendations from our re-entry plan, NH School Transition Reopening and Redesign Task Force (STRRT), The American Association of Pediatrics (AAP), and the Center for Disease Control (CDC) recommendations. We are preparing for waves of interruption to in school learning. In the event our local community experiences a spike in COVID-19 cases and an interruption of physical operations occurs, a shift to remote learning will happen immediately.



There may be unforeseen and unique costs to open school.



Students will be equipped for remote-learning in the event in person learning transitions to a blended/hybrid model. Technology and supplies will be made available in the event an interruption occurs.



We recognize the need not only for academic support but also for social emotional support for our students and their families. We will continue to look for ways to provide these supports, making use of community-based and state-based agencies and assistance programs.

APPENDICES

FACE COVERINGS SHOULD:

FIT SNUGLY BUT
COMFORTABLY
AGAINST THE SIDE OF
THE FACE



BE SECURED WITH
TIES OR EAR LOOPS
AND INCLUDE
MULTIPLE LAYERS OF
FABRIC

BE ABLE TO BE
LAUNDERED AND
MACHINE DRIED
WITHOUT DAMAGE
OR CHANGE TO
SHAPE

ALLOW FOR
BREATHING WITHOUT
RESTRICTION

NEW CDC GUIDANCE

Wear a cloth face covering in public when social distancing is difficult to maintain.

The cloth face coverings recommended are not surgical masks or N-95 respirators. Those must continue to be reserved for healthcare workers and other medical first responders.

Appendix B: Resources

- [STATE OF NEW HAMPSHIRE CORONAVIRUS DISEASE 2019 \(COVID-19\) SCHOOL TOOLKIT](#) – September 28, 2020
- [AAP COVID19 Planning](#)
- [CDC School Guidance](#)
- [NH DHHS COVID-19 School Dashboard](#)
- [Harvard School of Public Health](#)