

Facilities Subcommittee Meeting

Minutes

10-6-2021

The Facilities Committee met on Wednesday Oct 6, 2021. The meeting was called to order at 3:30 PM. Attending were Jamie Fitzpatrick, Pete Broderick, Superintendent Tom Ambrose, Business Administrator Matt Angell, and Jim Baker.

The Committee reviewed and approved the minutes of the Sept 1 meeting.

Matt Angel gave his Business Administrator's report: The new boilers at Bakie School are almost ready to be brought online including delivery and installation of the new burners. Jamie Fitzpatrick asked about the old burners and if they could be saved should any burners fail in the future. Matt stated that he had the old boilers taken apart and salvaged as many parts as possible. We have two identical boilers at Memorial School. Matt will check into what if anything needs to be done to the burners to preserve them in storage. The chimney liner at Bakie is installed. The water pump that services the school lunch and drinking water failed and has been replaced with a stainless-steel pump. The Bakie school will be evaluated to determine if the electrical system is adequate to support all the window air conditioners a parents group has proposed to donate. An electrical engineer needs to be hired to do this evaluation.

Some playground equipment at Memorial School is more age appropriate for students at Bakie is being evaluated for moving it to Bakie.

At the High School, some siding at the roof in the front and also by the library is decaying. Also, a deteriorating concrete retaining wall by the loading dock needs to be evaluated. Matt would like the committee to do a review of structural engineering firms like we did of architectural firms to select one to work on this and other capital improvement projects.

We also reviewed the Trust and Revolving Fund balances as of August 31st:

The Special Education Trust Fund Balance is \$241,201.96

The Capital Improvement Fund Balance is \$223,062.18

The Unanticipated Educational Fund Balance is \$150,211.45

The Facilities Use Fund Balance is \$171,433.80

The combined total is \$785,909.39

Matt presented a report of the Capital Improvement Plan for the years 2023-2027 and submitted a list of multiple items for review including estimated best guess costs and sources of funding. Actual costs on most will be determined by bid. The CIP covers a 5-year timeline for maintenance of facilities and replacement of equipment. Yesterday, in a call for preparation of

this report, Matt stated the CIP will be completed soon and will be included in the Strategic Plan which the Superintendent has stated is nearing completion.

The next Facilities Committee meeting is scheduled for Wednesday, Nov 1 at 3:30 PM. Please consult the SAU17.net website for access or location details.