

Personnel Subcommittee
Wednesday, January 19, 2022-3PM
Rm 121- Middle School Wing

MINUTES

In attendance: Ms. Dutton (Chair), Mr. Baker, Mr. Broderick, Ms. Rooney, Mr. Angell

1. Call to Order

Chair Dutton called the meeting to order at 3PM.

2. Review of Minutes of 12-15-21

Chair Dutton asked for a motion to approve the Minutes of 12-15-21, moved by Mr. Baker and seconded by Mr. Broderick.

Vote: All in favor

3. Job Descriptions to Review: The group proceeded to review the following job descriptions for existing positions.

A. Reading Specialist

Mr. Baker asked if this was an Intervention teacher position. Ms. Rooney will find out the specifics of that position. Discussion ensued on the specifics of grant-funded positions for Title 1 initiated by Mr. Angell.

Chair Dutton made a Motion to recommend the Reading Specialist job description, seconded by Mr. Broderick.

Vote: All in favor

B. Math Specialist

Mr. Broderick asked about waiving the 3 years experience expected in the event of a critical shortage, which Ms. Rooney confirmed we would do. Ms. Rooney suggested adding "preferred" to the language which the group agreed to.

Chair Dutton made a Motion to recommend the Math Specialist job description, seconded by Mr. Broderick.

Vote: All in favor.

C. [Intervention Teacher](#)

Chair Dutton made a Motion to recommend the Intervention Teacher job description, seconded by Mr. Broderick.

Vote: All in favor

D. [Director of Teaching and Learning](#)

Ms. Rooney explained a change to the verbiage added around Performance Responsibilities.

Discussion ensued on the title, and all duties it encompasses.

Chair Dutton made a Motion to recommend the Director of Teaching and Learning job description, seconded by Mr. Baker.

Vote: All in favor

E. [Director of Academic Intervention, Assessment, and Accountability](#)

Mr. Baker asked about the difference in this position and the previous one. Ms. Rooney clarified. Discussion ensued.

Chair Dutton made a Motion to recommend the Director of Academic Intervention, Assessment, and Accountability job description, seconded by Mr. Baker.

Vote: All in favor

4. Next Meeting Date- Feb 16, 2022

5. Adjournment at 3:29 PM

Recorder: Phyllis Kennedy / School District Clerk