

**Sanborn Regional School District - Budget Committee Meeting**  
**September 12, 2012**  
**MEETING MINUTES**

**Call to Order:** 7:10 PM

**Attendance:**

<b>Members:</b>	Jay Pramberg, Chair	Paul Brisson Vice Chair
	Beth Ann Scanlon, Secretary	Barry Gluck
	Dan Dodson	Roger Clark
	Tom Gasse - absent	Cheryl Gannon, School Board Rep.
<b>Administration:</b>	Brian Blake, Superintendent	
	Carol Coppola, Business Administrator	

**Public Comment:** none

**Committee Comment:** none

**Approval of past meeting minutes:**

**Motion:** to accept minutes of April 19, 2012: Dan Dodson

**Second:** Beth Ann Scanlon

**Discussion:** none

**Vote:** 5 yes, 2 Abstain – B. Gluck, R. Clark

**New Business:**

Capital Improvement Projects, Carol Coppola reported that all projects occurred on schedule with two projects still ongoing: The Bakie Outdoor Classroom and the SRHS Press Box. Barry Gluck questioned the uses of the Outdoor Classroom.

Audited Financial Results, Carol Coppola gave an update for the 2011-2012 school year. Roger requested the balance on the high school building bond. Carol will research the amount. Roger also asked what amount the charter school is contracted to pay. Carol responded \$120K including utilities.

Budget Calendar, Dr. Blake gave an overview of the process that will result in the Superintendent and his Leadership Team presenting the budget on Nov. 14, 2012. Jay Pramberg explained the budget committee's work on the 2013-14 budget will start immediately after Nov. 14<sup>th</sup> with questions and fact finding. After the committee receives the final draft of the school board's approved budget, the budget must be finalized and voted on. The work must be complete and a presentation prepared for the Jan.9<sup>th</sup> public hearing.

Dan inquired about a separate/dedicated station to broadcast school district events. Jay discussed that Comcast has a contract with each town that provides for local broadcasting. The school district does not have a contract with Comcast but one or both towns may be able to include accommodation for the school district in a future contract. A channel has been reserved for their use.

Jay asked Carol and Dr. Blake if there were any updates to federal and state funding. A general discussion ensued about retirement funding and the failure of the state to share responsibility. The state lowered their share to 0% last year and this was upheld by the courts. This year they intend to keep their share at 0% and increase the rate the employer pays, and the school district is required by statute to pay 100% of the cost. Carol indicated the anticipated increase to retirement over last year will be approximately \$300K.

**School Board Representative Report:**

Cheryl Gannon reported that:

The school board, with the help of a consultant, has established their goals for the 2013 - 2014 school year. Cheryl read through the school board goals. Barry questioned whether the top 10% was still a goal. Cheryl explained the consultant felt that was more of a vision than a goal. Barry questioned whether these were district goals or school board goals. Cheryl responded that there is a strategic plan in place for all administrators to follow.

Administrators felt that the openings of all schools went well.

Each classroom has been upgraded to have the same technology.

There is a need for a permanent location for the Superintendent's Office which has relocated repeatedly over the past 5 years.

The school board decided to have an exit poll at the next elections to ask voters about having the school district deliberative session on a Saturday in response to Roger Clark's inquiry about such.

Cheryl read through the individual school enrollments, total enrollment as of 8-28-12 was 1,844.

**Public Comment:** none

**Committee Comment:**

Barry Gluck discussed how the budget process has evolved over his tenure and is now a goals based budget. With the assistance of Carol Coppola to organize and streamline the budget process; the budget process has become a collaborative process involving the school leadership team, School Board and School Budget committee.

**Next Meeting:** Unless members have agenda items they would like addressed prior to the budget presentation the next meeting will be the joint meeting with the school board on Nov. 14, 2012.

**Motion to Adjourn:** Cheryl Gannon

**Second:** Barry Gluck

**Vote:** 6-0

Meeting Adjourned @ 9:00 PM

Respectfully submitted:

Beth Ann Scanlon, Secretary

**PLEASE NOTE: THESE ARE THE OFFICAL MINUTES  
APPROVED BY THE COMMITTEE AT THE OCTOBER 24, 2011 MEETING**