

**Sanborn Regional School District Budget Committee Meeting
October 2, 2014
Approved Meeting Minutes**

Call to Order: 7:35 PM

Attendance:

Bud Com Members:	Barry Gluck, Chair	Allen Felisberto, Vice Chair
	Beth Ann Scanlon	Cheryl Gannon
	Roger Clark	Patty Stephan, Secretary
	Jim Doggett	Nancy Ross, School Board Rep.

Administration: Carol Coppola, Business Administrator (*absent*)
Brian Blake, Superintendent (*absent*)

Public Comment: None

Committee Comment:

Ms. Gannon: Possible warrant article on the Seminary building? Has anyone heard anything?

Ms. Gannon: How was the SAU administration moved into SRHS? Ms. Ross responded that the move went very smoothly and the transition was seamless. The Special Ed group was displaced, but everyone has a home now.

Mr. Doggett: Will we get last year's end-of-year actual budget figures? Mr. Gluck will ask Ms. Coppola for them.

Prior Meeting Minutes: Reviewed and amended.

- Motion: to accept May 20, 2014 meeting minutes as amended (Mr. Gluck)
 - Second: Ms. Ross
 - Vote: 8-0 (motion carried)

School Board Report (Ms. Ross):

The School Board appreciated Mr. Clark's words of thanks regarding last year's late cuts.

The timeline is out for this year's budget cycle.

Last night's School Board meeting was cancelled due to insufficient attendance to have a quorum.

Ms. Gannon: Are the board's goals available? Ms. Ross responded that a preliminary goals are likely available and she will request them from Dr. Blake.

Ms. Scanlon: Is the Board leading the administration regarding goals that will include a budget target? Ms. Ross responded yes. Ms. Scanlon commented that this helps combat the perception that budget request numbers are arbitrary. Ms. Ross replied that she has asked Dr. Blake for a prioritized list this year, as opposed to BudCom requesting prioritization after we received it, as we did last year.

Old Business: None

New Business:

Budget Timeline

Ms. Gannon: Do we receive a budget in advance of the meeting? Just a few days prior? Mr. Gluck responded that last year's timing was tough. The intention is to get it to BudCom a bit earlier to enable sufficient review time. Ms. Ross responded that she will see if BudCom can receive the budget in PDF or unbound format one week previous to its release. Mr. Gluck then reviewed the highlights of the budget timeline, which is available on the SRSD web page.

Community Outreach

Mr. Gluck: In the last, outreach has consisted of web page updates, letters, coffees, and presentations. Asked if we would like to have a group meet to do some preliminary work in outlining any new ideas and suggestions. BudCom could then bring to the Administration, if their resources would be required. Goal: list by 11/19.

Ms. Gannon: Must be sure to coordinate with the School Board's efforts in this area.

Ms. Gannon, Ms. Scanlon, Ms. Ross, and Ms. Stephan volunteered to pull a preliminary list together.

Mr. Doggett objected to the idea of the discussion being held outside of the committee's formal structure.

Enrollment Update

BudCom reviewed enrollment figures for the district, which showed 83 fewer students in the district this year. Details are in the enrollment chart, which is available on the SRAD web site.

Mr. Gluck: What are the reasons for attrition? How many students moved to other schools? Mr. Doggett replied that there is a list of Charter and Home Schooled students.

Public Comment: None.

Committee Comment:

Mr. Felisberto: Regarding the warrant article enabling the school board to retain a percentage, did the School Board act on it? Ms. Ross responded that the board could have, but they elected to return the money to voters.

Schedule of Future Meetings:

- Thursday, October 30 – 7:30 pm – The Community Outreach Planning Group will present their recommendations to the Budget Committee
- Thursday, November 13 – 7:30 pm – The Budget Committee will vote on a plan for community outreach efforts
- Wednesday, November 19 (time and place TBD) – Administration's Joint Presentation of the Budget to the School Board and Budget Committee
- Monday, November 24 – 7:30 pm – Budget Committee to begin discussions on the Administration's proposed budget

Motion: To Adjourn (Mr. Doggett)

- Second: Ms. Ross
- Vote: 8-0
- Meeting Adjourned at 8:35 PM

Respectfully submitted,

Patty Stephan, Budget Committee Secretary