

Please be advised that when you book an event with Sanborn Regional School District it is the responsibility of the party requesting the facility to contact and secure the services of Police and Fire Departments. Based on the location of the facility, you are required to contact the police & fire departments in the town where the facility is located. Your event will not be booked and approved until this form has been filled out and submitted. Facility use requires 1 certified crowd control personnel for the 1st 50 people and 1 for every 250 people thereafter.

Police Department

Kingston Police Department
16 Main Street, P. O. Box 201
Kingston, NH 03848
Tel: 603 642-4620

Newton Police Department
2 Amesbury Road
Newton, NH 03858
Tel: 603 382-6774

Police Officer Required and Booked

Signature of Police Department/Date

Police Officer Not Required

Signature of Police Department/Date

Fire Department/Crowd Control

Kingston Fire Department
148 Main Street, P. O. Box 302
Kingston, NH 03848
Tel: 603 642-3626

Newton Fire Department
35 S. Main Street
Newton, NH 03858
Tel: 603 382-8811

Crowd Control Required and Booked

EMT Requested

Signature of Fire Department/Date

Crowd Control Not Required

Signature of Fire Department/Date

Crowd Control Provided by Organization

Contact Information:

Organization Name _____

Contact Person _____ Telephone _____

Email _____ Signature _____