

Technology Skills Grades K-2

I. UNDERSTANDS BASIC OPERATIONS AND CONCEPTS	K	1	2
1. Logs on and off the computer.	I	I	R
2. Identifies parts of the computer, such as the monitor, keyboard, and mouse.	I	I	R
3. Operates the mouse and arrow keys.	I	I	R
4. Saves and prints documents.	I	I	R
5. Opens and closes programs.	I	I	R
6. Produces and edits simple documents.	I	I	R
II. UNDERSTANDS SOCIAL, ETHICAL AND HUMAN ISSUES	K	1	2
1. Takes proper care of technology hardware and software.	I	R	R
2. Understands that permission is needed for Internet use and publication of his/her work and/or picture on the Internet.	I	R	R
3. Works cooperatively and collaboratively with peers, teachers, and others when using technology.	I	R	R
III. APPLIES UNDERSTANDING OF TECHNOLOGY PRODUCTIVITY TOOLS	K	1	2
1. Uses simple software programs to increase learning.	I	I	I
2. Uses technology resources (e.g. puzzles, logical thinking programs, writing tools, drawing tools) for problem solving, communication, and illustration of thoughts, ideas, and stories.	I	I	R
IV. APPLIES UNDERSTANDING OF TECHNOLOGY COMMUNICATION TOOLS.	K	1	2
1. Is aware of telecommunication tools such as email.	I	I	I
2. Communicates with others with adult support.	I	I	R
V. APPLIES UNDERSTANDING OF TECHNOLOGY RESEARCH TOOLS	K	1	2
1. Uses the computer to locate information.	I	I	R
2. Uses productivity tools such as videos and educational software to increase learning.	I	I	R
VI. APPLIES UNDERSTANDING OF TECHNOLOGY PROBLEM SOLVING AND DECISION MAKING TOOLS	K	1	2
1. Uses technology resources such as puzzles and logical thinking programs to develop problem solving skills..	I	I	R
2. Uses information learned from technology resources to make decisions.	I	I	R

I= Introduced

R= Reinforced

M= Mastered